

Hutchinson Clinic  
Structured Compensation - Job Description

Prepared on: 7/21/2010

**Audiologist**

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Department: Audiology  
Reports To: ENT Physician  
Supervises: Direct: 0 Indirect: 0  
Approved By: Compensation Committee  
Grade: 11  
Classification: Exempt  
Effective Date: 4/4/1997  
Revised Date:

Role:

Audiological and vestibular evaluation and interpretation for patients of all ages using audiometry, auditory brainstem response, electronystagmography, and tympanometry. Fitting and maintenance of hearing aids including both conventional and programmable types as well as deep-canal aids.

Major Duties and Responsibilities:

(E) Essential or  
(N) Nonessential

35%	Comprehensive evaluations including patient history, otoscopy pure tone and speech audiometry and test interpretation.	E
20%	Hearing aid selection, fitting and maintenance.	E
15%	Provision of baseline audiograms for industrial contracts.	E
10%	Referring to physician for medical services when necessary.	E
10%	Administering and interpreting auditory brainstem response testing and electronystagmography.	E
5%	Performs related work as required.	E
5%	Participation in professional development activities and affiliations.	E

Expectations:

1. Provide accurate, timely testing information in an easily-understandable format for physicians and patients.
2. Interpret testing results and make necessary recommendations regarding treatment and follow-up care.
3. Select and fit appropriate amplification and provide necessary counseling for patients who are hearing aid candidates.
4. Stay continuously informed of technological advances in hearing evaluation and treatment and incorporate such information into practice when possible.
5. Work in close cooperation with ENT physician in diagnosis and treatment of hearing and vestibular disorders and other office procedures.
6. Provide information for marketing purposes.
7. Maintain professional, courteous and friendly atmosphere for patients and co-workers.

Knowledge and Skills:

Experience	Two years to five years of similar or related experience.
Education	Equivalent to a college degree and a professional certificate or a graduate degree.
Interpersonal Skills	A significant level of trust and diplomacy is required, in addition to normal courtesy and tact. Work involves extensive personal contact with others and/or is usually of a personal or sensitive nature. Work may involve motivating or influencing others. Outside contacts become important and fostering sound relationships with other entities (companies and/or individuals) becomes necessary.

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Other Skills: Skill in maintaining records and corresponding with other medical professions. Ability to communicate effectively and ability to work independently.

**This Job Description is not a complete statement of all duties and responsibilities comprising this position.**

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Employee Signature

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Date

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